

જાણકારી નં. ૨૯ તા. ૦૪/૧૧/૧૭
Spoken English Class Syllabus

1) Task Phonology of English

Objectives:

- 1] To enable the students to acquire phonetic skills required for oral skills.
- 2] To give ear training to students to help them to listen sounds which are not there in their regional languages.
- 3] To acquaint the students with the phonological structure of modern English.
- 4] To orient the students to word accents and speech rhythm and spoken English.

Topics:

- 1] Phonemes: Consonants, Vowels and Diphthongs
- 2] Phonetic transcription of words and sentences
- 3] Syllables and CVC pattern
- 4] Rules for word accents
- 5] Weak forms and strong forms
- 6] Accent patterns in connected speech
- 7] Intonation: Rising tone, falling tone etc.

2) Task Conversation in English

Objectives:

- 1] To improve communicative competence of the students
- 2] To enable the students to converse in their life situations
- 3] To train the students to use English for the practical purposes.

Topics:

A] Patterns

- 1] Greeting
- 2] Introducing Oneself
- 3] Invitation
- 4] Making Request
- 5] Expressing Gratitude
- 6] Complimenting and Congratulating
- 7] Expressing Sympathy
- 8] Apologizing
- 9] Asking for Information
- 10] Seeking Permission
- 11] Complaining and Expressing Regret

B] Using English in Real Life Situation

- 1] At the Bank/ post office/ College office
- 2] At the Green Grocer
- 3] At the Temple
- 4] At the College Canteen or Restaurant
- 5] At the Police station
- 6] At the Railway Station/ Bus Station
- 7] At the Medical Shop
- 8] At the Library
- 9] Interviews
- 10] Booking a Room in a Hotel
- 11] At the Travel Agency

3) Task Basic English Grammar

Objectives:

- 1] To acquaint learner with the modern English Usage
- 2] To take remedial steps to correct the errors that enter the learner's Language System while learning English as a foreign language.
- 3] To make them aware of the peculiarities English language.

Topics:

- 1] Parts of speech and their uses
- 2] Word formation
- 3] Tenses and their Uses
- 4] Articles and their uses
- 5] Types of sentences and sentence patterns
- 6] Synonyms and their uses
- 7] Antonyms and their uses

*** Basics of communication**

Introduction to communication, Building Vocabulary, Sentence construction

*** Basic English Grammar**

Noun, Pronoun, Adjective, Verb, Tenses, Preposition, Articles, Conjunction, Punctuation, Grammar usage in sentences

*** Speaking English for the real world**

Everyday communication - Introduction, Shopping Meeting friends, Traveling, Visiting, doctor Telephonic communication, Negotiation, At the movie Theatre, At the office, Meeting relatives....etc

*** Public speaking skills**

Extempore and Group discussion, Email drafting, Business correspondence, Avoiding spelling mistakes and mispronunciations Letter writing practice

*** Personality Development**

Manners & Etiquettes, Building confidence and developing presentation skills, Dress code and color pattern

*** Interview skills**

Resume writing, Interview question and answers, Mock ses.

નોંધ :- (પ્રાપ્તિ સ્થાન:- વેબ સાઈટ(ઈન્ટરનેટ) , તા.૦૪/૧૧/૧૭)

મેનેજમેન્ટ વતી

★ તમામ મુખ્ય નોટીસબોર્ડ (૦૩) ★ તમામ સ્ટાફરૂમ (૧૮) ★ તમામ ઓફીસ રૂમ (૦૮) ★ તમામ હોસ્ટેલ નોટીસ બોર્ડ (૧૧) ★ LD હોસ્ટેલ નોટીસ બોર્ડ